**Sharp Copier/MFP**
**Setting Up User/Account Control for Printing-Mac OS**

This procedure will cover the following models: MX-2610N, MX-3110N, MX-3610N, MX-2640N, MX-3140N, MX-3640N, MX-4111N, MX-5111N, MX-4141N, MX-5141N, MX-6240N, & MX-7040N Color Copiers/MFPs and the MX-M365N, MX-M465N, MX-M565N, MX-M904, MX-M1054, & MX-M1204 Black and White Copiers/MFPs

(***The steps will be performed at each computer or laptop.
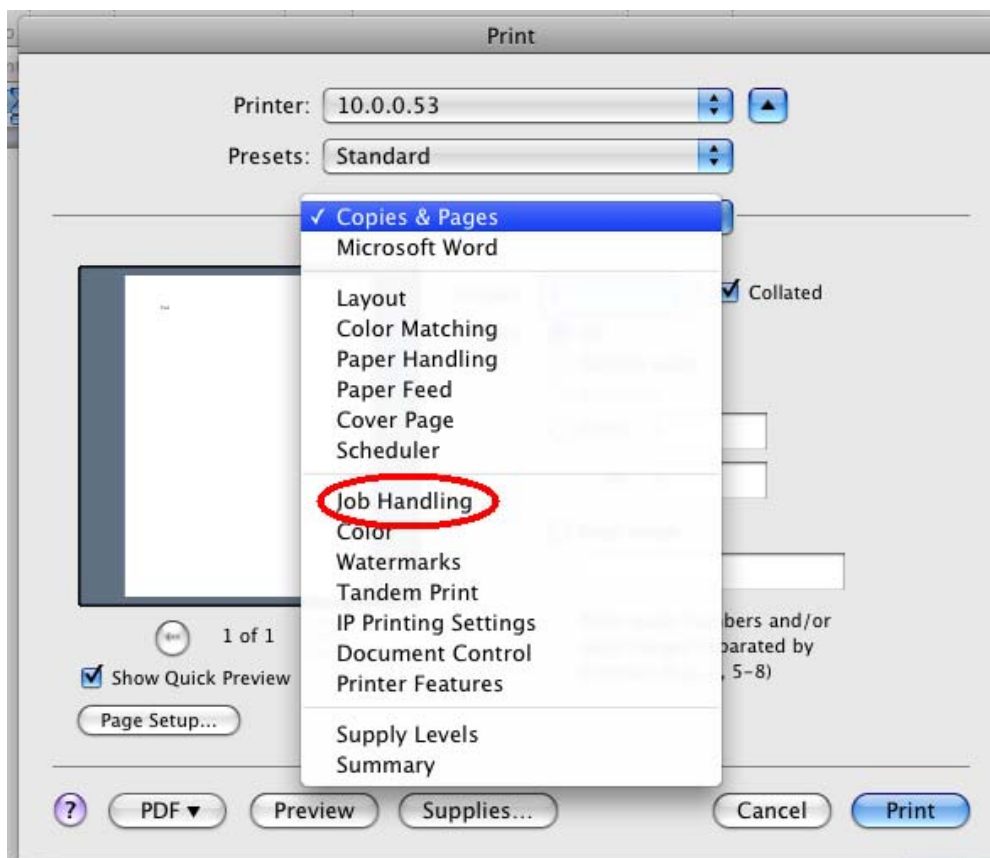*All steps and screen shots were performed in Mac OS 10.5.8***)*

1. Open a document to print. In the example below we have opened a Word document.
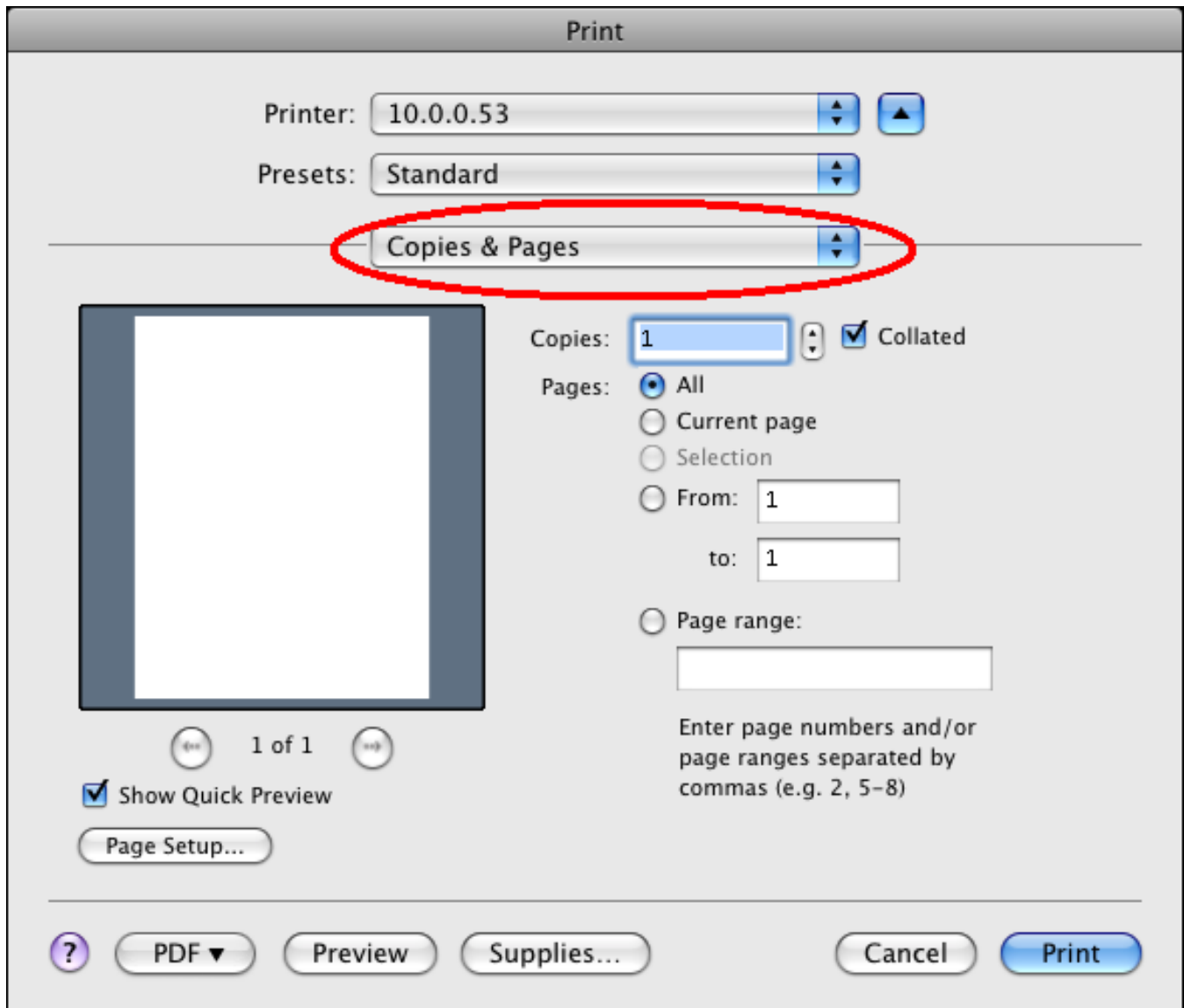
2. Click on the drop down arrow to the right of Copies & Pages and open the settings menu. (see the image below)
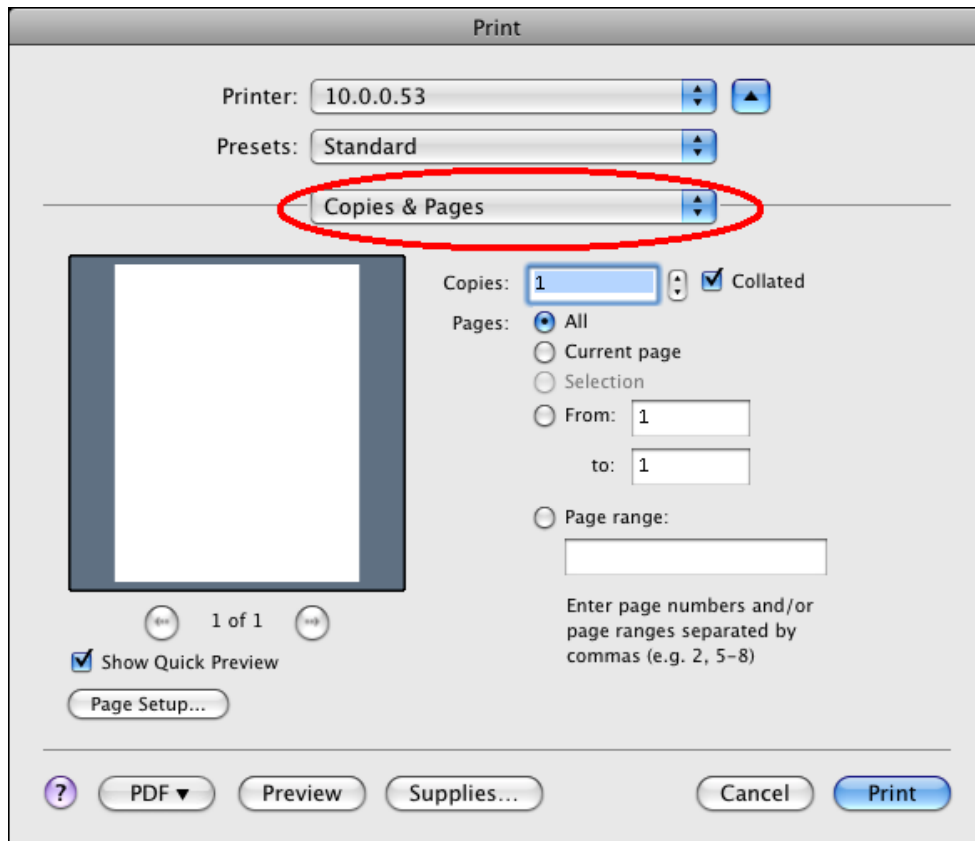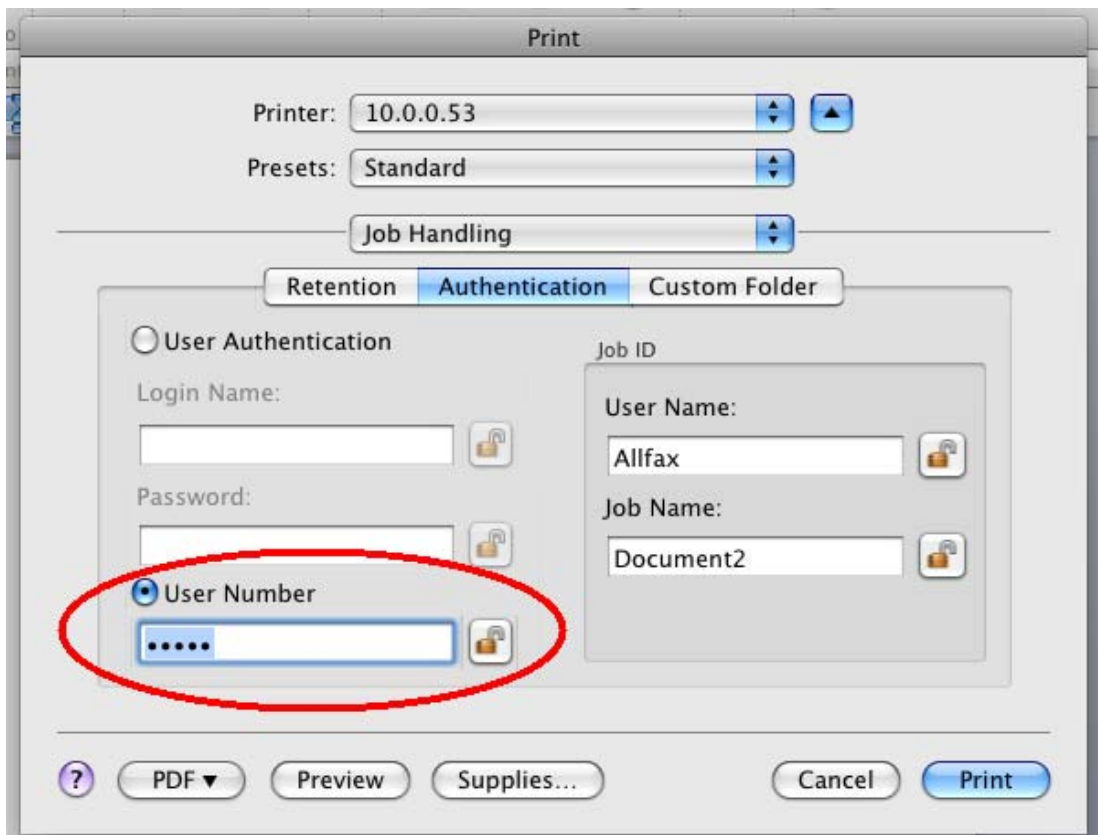

3. Click on the Job Handling button and open Job Handling menu. (see the image below)
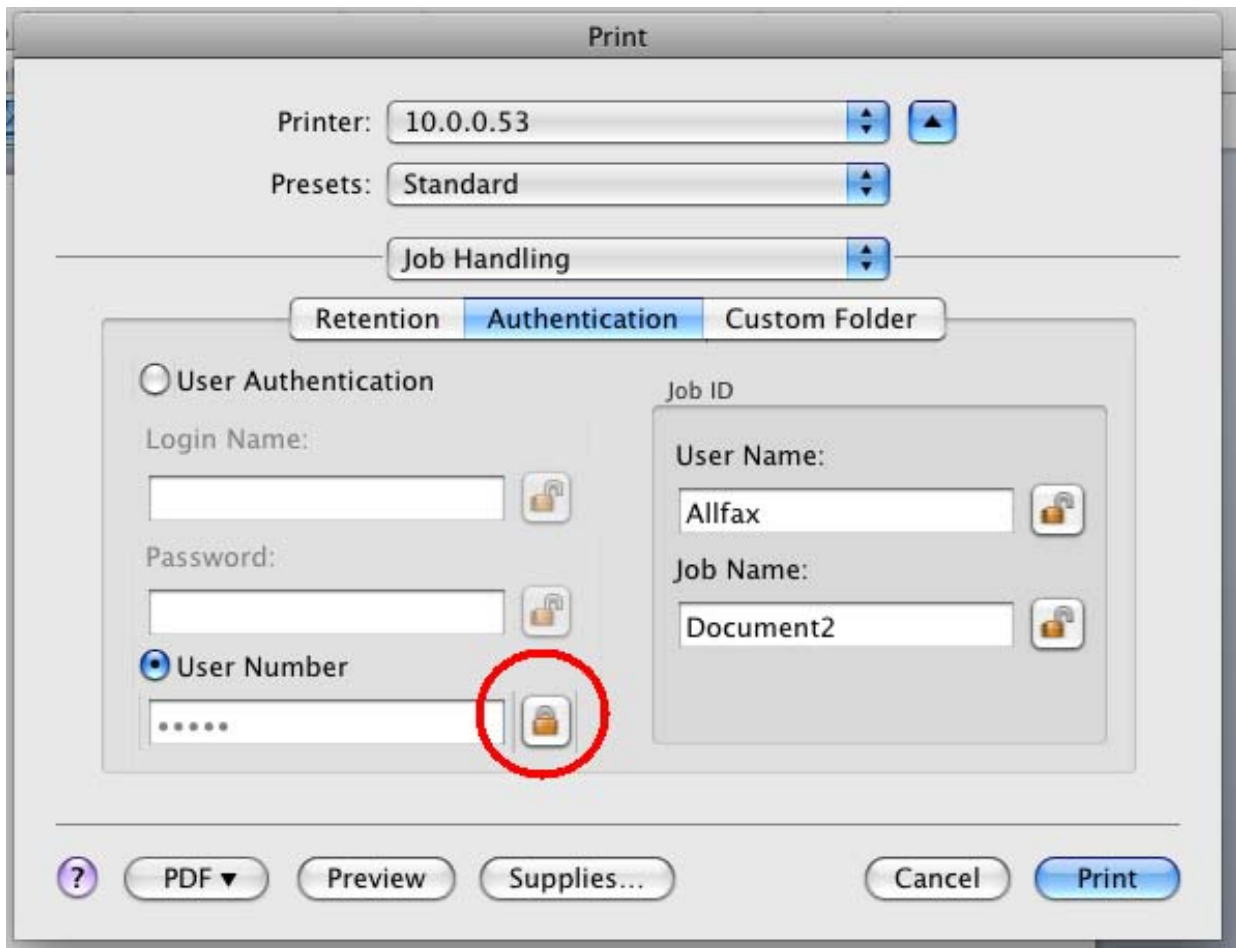
4. Click on the Authentication button and open the menu. (see the image bellow)

5. Click on the radio button to the left User Number and enter the user's number (see the image below)

6. Click the lock to save the user number. (see the image below)

7. This completes the steps. You can close the document at this time.